



## **Instructions for Submitting Comprehensive Emergency Management Plans (CEMPs) For Home Health Agencies, Nurse Registries, Hospices, and Home Medical Equipment Providers**

**Beginning January 2, 2019, the Department of Health has changed the process for submitting CEMPs. All CEMPs received by the Department will be reviewed for compliance with Florida Statutes and Rules.**

**CEMPs should be submitted electronically utilizing the link below.**

Providers licensed to operate in multiple counties are only required to submit the CEMP once and it will be distributed to all County Health Departments required to conduct a review.

**<https://fdoh.readyop.com/fs/4cb1/1248>**

For providers unable to make an electronic submission, CEMPs can be mailed to

ATTN: CEMP Reviewer  
Florida Department of Health  
Bureau of Preparedness & Response  
4052 Bald Cypress Way Bin A-23  
Tallahassee, FL 32399

For questions, please contact: [DOHCEMPReview@FLHealth.gov](mailto:DOHCEMPReview@FLHealth.gov)  
by email or call 844-234-9307.

NOTE: Some counties charge a fee for CEMP review. If a fee is required, the County Health Department will provide the information to collect the fee before proceeding with review.